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## FM WORKFORCE – GOING FROM GOOD TO GREAT

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For More Information  
visit FM Online or email us at  
[dodfmcertificationprogram@mail.mil](mailto:dodfmcertificationprogram@mail.mil)

[Email Us Here](#)

[New User Training:  
Click Here](#)

<https://fmonline.ouse.mil>

## Comptroller Corner

Recently, I had the opportunity to attend the 2015 Professional Development Institute (PDI) which focused on some of the most important issues we face in DoD financial management. The event provided over 50 workshops and 19 mini-courses aligned to the DoD FM Certification Program. Workshop topics ranged from technical, “Trends and Innovations – Developing a Data and Analytics Powered Approach” to managerial, “LEADER-NOMICs – Twenty Economic Principles Essential to Sound Leadership/Decision-Making,” in nature. The workshops provided an important platform in which we were able to convene and discuss cross-cutting challenges and solutions. Discussions during the briefings and in the hallways afterward were thoughtful and thorough. Thank you for your earnest engagement.

This year, I noticed a marked difference in the knowledge and understanding of the DoD FM Certification Program. Our team fielded hundreds of questions, provided training to over 2,500 participants, and disseminated over 1,500 information packets on the program. I was impressed by the enthusiasm that many DoD financial managers displayed as they engaged with our training team, eager to learn how to use the program as a framework for professional development. Nowhere is it more apparent that we must embrace a common approach for professional development enterprise-wide than at a multi-Service event like the PDI, where we can share our lessons-learned and challenges.

The DoD FM Certification Program is one of the primary ways we provide an overarching framework to guide career progression in the DoD FM Community. This program, based on critical competencies, helps ensure the financial management workforce has the knowledge, skills, and abilities necessary to achieve auditable financial statements and become a more analytic workforce. And, unlike an annual training event, this program allows you to take advantage of on-going training opportunities from your home base through the many web-based courses available on FM myLearn. I trust that you will share the lessons and insights from this year’s PDI, but my hope is that you chart your path to certification using the many resources available to you.

With every new person who earns their certification credential, our workforce gains credibility and demonstrates responsibility to be faithful stewards of taxpayer dollars. My sincerest congratulations to the over 5,800 financial managers who have earned their certification to-date.

Thank you.



**Mike McCord**  
Under Secretary of Defense (Comptroller)  
and Chief Financial Officer



Join us on LinkedIn by clicking below!  
<http://ow.ly/sZfDv>



## PDI in Review

Members of the Department of Defense (DoD) Financial Management Community participated in the American Society of Military Comptrollers' (ASMC) Professional Development Institute (PDI) in New Orleans, Louisiana May 27-29, 2015. The professional development event afforded financial managers from across the DoD an opportunity to discuss joint challenges and identify common solutions.

The PDI began with a day of informal training and certification testing. Over 150 members completed their CDFM exam and over 160 members participated in DoD FM Certification training. Over the next few days, time was allocated for service-specific workshops, awards ceremonies, and other workshops that provided wider DoD perspectives on cross-Component topics. Over 1,100 attendees took advantage of these training opportunities resulting in approximately 2,900 course hours toward initial FM Certification earned.

The DoD FM Certification team provided several training sessions to users, Component Administrators, Supervisors, and Component Certification Authorities (CCAs). They also conducted Service Day briefings and round-table discussions to answer questions from participants about the program. Table topics ranged from workforce development to course



Mr. Mike McCord, OUSD(C), speaking at the OUSD(C) Financial Management Annual Awards ceremony in New Orleans, LA.



The FWM team at the DoD FM Certification booth during the recent Professional Development Institute. Front row: Mr. Patrick Winkler, Mr. Dave Mitolo, Ms. Johanna Ogden, Ms. Glenda Scheiner, Ms. Kellie O'Mara-Gordon, Ms. Tracy Gifford, Mr. Dan Marchinkoski, Mr. Dewey George, and Mr. Sam Tate.

alignment to a general question and answer session about the program. Ms. Glenda Scheiner, Director, Human Capital and Resource Management, OUSD(C), delivered a general briefing focused on providing answers to the program's most frequently asked questions, along with specific two-hour training for CCAs and Supervisors. Ms. Kellie O'Mara-Gordon provided a two-part training series for users walking them through how to navigate the FM Learning Management System for certification success.

In the exhibitor's hall, ~1,500 members visited the DoD FM Certification booth collecting informational packets to share with their team. The DoD FM Certification team ran two workstations providing printed FM Certification scorecards to individuals and a tutorial of the soon-to-be-launched FM Online. The team distributed new products on continuing education as well as a training info sheet to help members understand **CET requirements** and updated **Civilian Career Paths** for the mission critical occupations to provide an OSD-perspective on continuous professional development in DoD financial management.

Visit **FM Online** to download these resources. To view recorded briefings from the event, visit <http://pdi2015.org/virtual-pdi/>.



## Re-designed FM Online Coming Soon!

The FM Online Web site will be updated to a new design soon. The new user-centered design features a new homepage, enhanced navigation, and re-organizes site content based on user feedback.

We will be re-directing many of the frequently used documents and pages, but there will be some pages that will need to be re-saved in your favorites once the new site is rolled out. Stay tuned for more information!

### FM Online Homepage



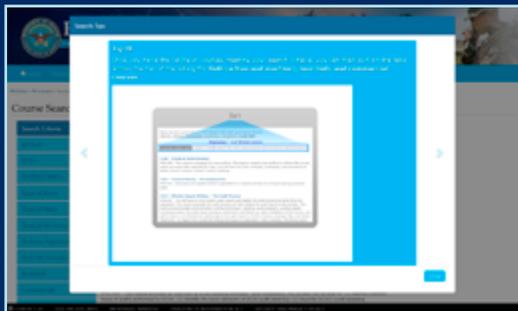
The newly designed homepage features a rotating banner to provide the latest information on new courses, policy updates, and program announcements.

### FM Certification Level Requirements Page



These new pages break down certification information by level, so that you see documents, courses, and information that is only related to your certification level.

### FM myLearn Search Page



This new page provides a click-through tutorial demonstrating how to use FM myLearn to find the courses you need. The new page also features a Reset button, making it easier to clear your search filters.

### Training Resources Page



This new page uses a tab function to organize training materials by category (job aids, videos, information sheets, etc.).

**Q How do I print a certificate for the courses taken in the FM LMS or FM myLearn?**

- A. It depends on which system you used to take the course.
- B. Use the LMS to search for your certificate.
- C. Certificates cannot be printed from the system.

See page six for the answer.

Quarterly **Quiz?**



## Policy Coming Down the Pike

In May, the DoD FM Certification Senior Leadership Group met to discuss a number of policy updates to the FM Certification Program. Read below for the latest information.

### Aligning Academic Courses to Certification

Many financial managers have taken academic FM-related courses that may be used to satisfy FM Certification requirements. The Senior Leadership Group approved a modification to current policy such that higher-level academic courses may be applied to lower-level certification levels. For example, Master's-level courses may now be used to satisfy initial course hour requirements at Certification Levels 1, 2, and 3. Note: This policy change applies to academic (college) courses only.

This policy change will be effective immediately upon release of a policy memorandum documenting this change. We will post that memo to FM Online in the near future. Please note: Lower level courses cannot be used to satisfy a higher level course requirement.

### DAWIA-Coded Positions

If a position is coded DoD FM Certification and Defense Acquisition Workforce Improvement Act (DAWIA) Business FM (BUS-FM), Business Cost Estimating (BUS-CE), or Auditing, the FM member is required to attain both certifications. This policy was recently updated such that if the DAWIA certification level is equal to or higher than your required FM Certification you will use the reduced curricula in the FM LMS to apply your DAWIA training to DoD FM Certification.

[Click here to view](#) the reduced requirements for DAWIA-certified financial managers.

### Financial Managers on Non-FM Assignments

FM personnel who are currently assigned to non-FM positions which are not performing FM work (e.g., a military assistant in a role outside FM) are not included in the DoD FM Certification program while serving on those positions. Although the FM Certification policy has not been changed to include financial managers in non-FM jobs, these FM members are strongly encouraged to complete FM education and training aligned to FM Certification requirements. These members should document this training in their resume, and upon returning to an FM-billet submit their achievements for FM Certification.

*Tip: Hold on to all course documentation so that once you move into a position requiring FM Certification, you can easily show you've completed the training.*

### Voluntary Completion of Next Level Certification

Many members are interested in completing the next certification level after meeting the requirements for their current position's certification level. While members may not be officially granted the next level of certification while sitting in position that is coded for a lower level, members who would like to get a head start on the next certification level may take courses aligned to a higher level as part of their Continuing Education & Training (CET) requirement. These members should document this training in their resume, and upon selection to an FM-billet with the higher level certification requirement, submit their achievements for FM Certification.

*Tip: Hold on to all course documentation so that once you move into a position requiring a higher level of certification, you can easily show you've completed the training.*

### CET Non-Compliance

The Senior Leader Group decided to adopt the same consequences for failing to **maintain** your certification by completing specified hours of CETs that were already in place for failing to **obtain** your certification. If the member does not complete the required number of CETs and the CCA does not grant a one-year time waiver, the member would then be subject to adverse actions in accordance with the Table of Penalties for their respective Component. This change will be effective pending the forthcoming FM Certification policy update memo.

CET Requirements:  
40 hours at Level 1  
60 hours at Level 2  
80 hours at Level 3



## Course Spotlight

We are pleased to spotlight one of our most recently released web-based courses:

### Audit Readiness (FIAR 201)

- 🔗 Certification Level 2
- 🔗 Course Hours: 3
- 🔗 Other Required Courses

This course is a refreshed version of Audit Readiness (FIAR 102). The course has been substantially updated to reflect the new FIAR Guidance published in April 2015 and provides the step-by-step FIAR Methodology and its work products. Additionally, the course explains the Internal Controls over Financial Reporting (ICOFR) deliverables that are essential to the success of the FIAR Methodology. Upon completing this course, you will:

- Be able to define the purpose of the April 2015 FIAR Guidance;
- Be familiar with the FIAR Methodology; and
- Have knowledge of the major sections of the FIAR Guidance, which include:
  - Section 1: Provide an overview of the Introduction;
  - Section 2: Recognize the FIAR Goal, Priorities and Strategy;
  - Section 3: Describe the coverage of Internal Control;
  - Section 4: Describe the FIAR Methodology;
  - Section 5: Identify the phases of Auditing the Financial Statements;
  - Section 6: Describe Audit Infrastructure; and
  - The Appendices.

How to Access these Courses:

- 1) For those of you already participating in the Certification Program with access to the DoD FM LMS, we recommend that you launch and complete OUSD(C) courses in the FM LMS where completion is recorded automatically toward program requirements.

🔗 DoD FM LMS:

<https://whs.plateau.com/learning/user/ssoLogin.do>

- 2) For those without DoD FM LMS access, launch the courses from the FM myLearn website, using the exact title as the keyword in the search bar. You will need to record learning and upload the completion certificate into the DoD FM LMS to receive credit toward DoD FM Certification.

🔗 FM myLearn:

<https://fmonline.ousdc.osd.mil/FMmyLearn/default.aspx>

🔗 Click on the “My WBT” tab in the top left corner.

If you have any questions, please contact the FM Certification Team at [dodfmcertificationprogram@mail.mil](mailto:dodfmcertificationprogram@mail.mil).



## But Don't Take My Word For It

### Course Recommendations from the Field

Looking for courses? Below is sampling of courses that have received some of the highest course ratings to date. Find these courses at <http://go.usa.gov/MTQV>.

### DoD FM 101 – Introduction to DoD

- 🔗 Other Required Courses
- 🔗 Certification Level 1 / Proficiency Level 1
- 🔗 Course Hour 1

*“Great course to establish the integrity and professionalism of the FM communities for both civilians and military workforce.”*

### Fiscal Law 201

- 🔗 Other Required Courses
- 🔗 Certification Level 2 / Proficiency Level 3
- 🔗 Course Hours 3

*“Thank you for making a class relevant to my job. I can apply it to my everyday duties. These are the type of classes that should be provided to employees.”*

### Enterprise Architecture / Financial Management Systems

- 🔗 Competency: Financial Management Systems
- 🔗 Certification Level 3 / Proficiency Level 5
- 🔗 Course Hours 4

*“Very good instruction on a complicated process.”*



## Extra! Extra! Read All About It!

You can now download a list of DFMCP awardees via FM Online! We want to highlight over 5,800 DoD Financial Managers who have shown initiative and led the way in the Department becoming a fully certified force.

Download the latest list at  
<https://fmonline.ousdc.osd.mil/>

## Useful Links

DoD FM Certification Handbook  
<http://go.usa.gov/FYJF>

FM LMS Job Aids  
<http://go.usa.gov/FYSm>

Three-Step Process  
<http://go.usa.gov/FYhQ>

FM myLearn  
<http://go.usa.gov/BbaW>

LinkedIn Discussion Group  
<http://ow.ly/sZfDv>

Learning History Worksheets  
<http://go.usa.gov/Fgqj>

## Quarterly Quiz?

How do I print a certificate for the courses taken in the FM LMS or FM myLearn?

**A.** There are two ways to print a course completion certificate, depending on the system in which you took the course. If you took the course in FM myLearn, go to "OUSDC(C) WBT" tab on the top left corner then click on "my WBT training" then go to the specific course and print the certificate.

If you took the course in the FM LMS, we recommend reviewing the following job aid under the "User Other Actions" tab at:

<https://fmonline.ousdc.osd.mil/FMCertProgram/JobAids.aspx> "How to Obtain a NASBA Certificate of Completion in the DoD FM LMS"



## Help Me Help You: How You Can Help your CCA!

The Component Certification Authority (CCA) is formally **appointed and serves as the approval authority for members submitting their certification requirements within their organization.** In this role, the CCA upholds the integrity and professional standards of the DoD FM Certification Program by ensuring that all certification requirements are adequately met and properly documented using the FM Learning Management System.

The FM Certification Team ensures certification requests meet these standards by performing quality assurance reviews. For CCAs who regularly meet the quality assurance standards, performance audits are conducted only at random. Until a CCA meets this standard, all of their certifications are included in the OUSD(C) Quality Assurance review.

One way you can help your CCA achieve this standard is by being aware of the most common reasons that certifications are returned. Use the table below to review your request for certification approval before it is submitted. If your certification is returned, you can also use the information below to correct the error before you re-submit for CCA review.

For a full description of errors and more information, download the job aid entitled **“How to Read the Competency Acronyms in the DoD FM LMS”**, which is found under here User - Other Actions in the FM LMS section.

Error Category	Sample Error Code*	Description of the Error	Corrective Action Required
PII	PCPP - PII	PII in the documentation for Payroll, Concepts Policies and Principles	Contact local CA to remove current documentation, and re-upload documentation after removing all PII e.g., SSN, Home Address, DOB, unique user IDs.
Mismatch	PCPP - Mismatch	Payroll, Concepts Policies and Principles recorded course and documentation do not match.	Review recorded course and documentation to find discrepancies. Work with local CA to resolve the issues.
Academic Level	PCPP - Academic Level	Payroll, Concepts Policies and Principles recorded academic course is at the wrong level (e.g., a 100 level course for Cert Level 3).	Contact local CA to remove recorded academic course and documentation if necessary. Identify a different course to meet the requirement.
Academic Title	PCPP - Academic Title	Payroll, Concepts Policies and Principles recorded academic course title is not a close match to the current academic matrix.	Contact local CA to remove recorded academic course and documentation if necessary. Identify a different course to meet the requirement.
Same Tracks	FO/CPP - Same Track	Recorded for same Primary and Alternate Track e.g., Fundamentals and Operations of Accounting and Concepts, Policies, and Principles of Accounting.	Remove incorrect track and select a different one by following job aid How to Choose your Primary and Alternate Track in the DoD FM LMS.
Incomplete	PCPP - Incomplete	Did not meet the policy requirement for the competency e.g., insufficient course hours, no documentation or no supervisor approval.	Review competency and correct one or all deficiencies by either recording more courses, adding documentation or receiving supervisor approval.
No CCA	L1 - No CCA	The Certification Request was approved without a CCA reviewing it.	Notify local CA that Certification was auto-approved on the CCA Level, once CA has notified you resubmit for Certification.
Extra Docs	PCPP - Extra Docs	Recorded extra documentation for Payroll, Concepts Policies and Principles.	Work with local CA to remove extra documentation. Requirement is to submit ONE comprehensive PDF per competency when recording learning for Documentation (Step 2).
Other		Description of Other Deficiency	Remedy based on situation

\*Note: The acronyms (PCPP in this column) indicate in which competency the error occurred.



## Announcements

### Before You Submit – Review for Personal Information

As more FM personnel are requesting approval for their FM Certification, we have noticed an increasing number of certificates being returned during the quality assurance process due to personal information. The FM LMS is not equipped or authorized to store personal information. Remember to remove any of the items listed in the table before requesting approval. Removing this information will accelerate approval time and protect your information.

### New Civilian Career Development Roadmaps!

These newly refreshed roadmaps for occupational series 501, 560, 510, and 511s provide information to help guide your career development as a financial manager in the Department of Defense. [Download your career path](#). If you occupy an occupational series other than the ones above, the remaining nine civilian roadmaps will be refreshed later this summer.

### Already Certified?! Don't Forget about CETs!

Your Continuing Education and Training credits (CETs) clock will be reset every two years from the day you earned certification. For some of you who have already achieved your certification, this means that you should now be focused on earning the required number of CETs for your level. [View an info sheet](#) outlining how to earn and document CETs in the FM LMS.

### Certificate Printing

If you have earned your FM Certification we would like to recognize your hard work by making available a professionally printed certificate for you to frame or otherwise display in your home or work office.

To obtain a printed certification, click on the link below to fill out a certificate request form via FM Online. Be aware that the printing process takes 60 to 90 days and requests are processed on a monthly basis.

Submit your print request here: <https://fmonline.ousdc.osd.mil/CertPrintRequest.aspx>

### Call for Chief Financial Officers Council (CFOC) Fellows Program

Are you a GS 9-12 looking for leadership training? If so, the CFOC Fellows Program may be for you! The Chief Financial Officers Council (CFOC) is comprised of the CFOs across the Federal Government. The CFOC founded a Fellows Program during FY 2014. The objective of the Program is to provide a unique perspective on innovative missions led by federal agencies to individuals at the GS 9-12 level. The Program is dedicated to providing enriching professional development opportunities for the next generation of federal financial management leaders. The program is open to GS 9-12 financial management civilians assigned to the Washington DC metro area. One individual from the DoD FM community will be selected to participate in this program along with FMers from other federal agencies. The call for nominations was released on 17 June to the Component Functional Community Managers (CFCMs), so refer to your leadership for additional application guidance. For more information on the CFOC, go to <https://cfo.gov/about-cfoc/>.

FM LMS Documentation	Personal Information
Certificates of Completion	<ul style="list-style-type: none"> <li>• SSN (to include last 4)</li> <li>• Email address, mailing/home address</li> </ul>
Academic Transcript	<ul style="list-style-type: none"> <li>• SSN (to include last 4), ID numbers</li> <li>• Place &amp; DOB</li> <li>• Personal email address, mailing/home address</li> </ul>
ORB, ERB, DD-214	<ul style="list-style-type: none"> <li>• SSN (to include last 4), ID numbers</li> <li>• Citizenship, legal status</li> <li>• Gender, race/ethnicity</li> <li>• Place &amp; DOB</li> <li>• Home, cell phone numbers</li> <li>• Personal email address, mailing/home address</li> <li>• Religious preference</li> <li>• Security clearance</li> <li>• Spouse and family information</li> <li>• Financial information</li> <li>• Disability information</li> </ul>
SF-50s, resume	<ul style="list-style-type: none"> <li>• SSN (to include last 4), ID numbers</li> <li>• Citizenship, legal status</li> <li>• Place &amp; DOB</li> <li>• Home, cell phone numbers</li> <li>• Personal email address, mailing/home address</li> <li>• Financial information</li> <li>• Disability information</li> </ul>



## Got Courses?

The OUSD(C) course development team, partnering with subject matter experts from across the DoD, have developed the following courses to help you meet certification requirements. Visit FM myLearn to complete these courses!

Certification Level	FM myLearn Course #	Course Title	Course Hours	Requirement or Competency
1	FMF1554	DoD FM 101 - Accounting	2.0	DoD FM 101
1	FMF1559	DoD FM 101 - Acquisition/Contracting	2.0	DoD FM 101
1	FMF1557	DoD FM 101 - Audit Readiness (FIAR 101)*	3.0*	DoD FM 101
1	FMF1564	DoD FM 101 - Auditing	2.0	DoD FM 101
1	FMF1556	DoD FM 101 - Budget	3.0	DoD FM 101
1	FMF1560	DoD FM 101 - Cost Analysis	2.0	DoD FM 101
1	FMF1565	DoD FM 101 - Decision Support	2.0	DoD FM 101
1	FMF1562	DoD FM 101 - Ethics	1.0	DoD FM 101
1	FMF1555	DoD FM 101 - Finance	2.0	DoD FM 101
1	FMF1558	DoD FM 101 - Fiscal Law	2.0	DoD FM 101
1	FMF1561	DoD FM 101 - Introduction to DoD	1.0	DoD FM 101
1	FMF1563	DoD FM 101 - PPBE	2.0	DoD FM 101
1	FMF3644	Fundamentals and Operations of Accounting*	5.0*	Fundamentals and Operations of Accounting
1	FMF6235	DoD Introduction to Defense Working Capital Funds (NEW!)	3.0	Fundamentals and Operations of Finance
1	FMF6632	The Basics of Making Payments (NEW!)	3.0	Fundamentals and Operations of Finance
1	FMF6543	DoD Introduction to Fundamentals and Operations of Budget (NEW!)	3.0	Fundamentals and Operations of Budget
1	FMF6599	DoD Basic Fundamentals and Operations of Budget (NEW!)	3.0	Fundamentals and Operations of Budget
1	FMF6630	DoD Introduction to Fundamentals and Operations of Military Pay (NEW!)	3.0	Fundamentals and Operations of Military Pay
1	FMF6632	Decision Support Basics (NEW!)	4.0	Decision Support
1	FMF6631	DoD Introduction to Fundamentals and Operations of Civilian Pay (NEW!)	3.0	Fundamentals and Operations of Mil/Civ Pay

\*The actual course length exceeds the required hours.

Certification Level	FM myLearn Course #	Course Title	Course Hours	Requirement or Competency
2	FMF3085	Audit Readiness (FIAR 201)	3.0	Audit Readiness Level 2
2	FMF3123	Ethics for Supervisors (Ethics 201)	3.0	Ethics Level 2
2	FMF3122	Fiscal Law 201	3.0	Fiscal Law Level 2
2	FMF3829	Accounting Concepts, Policies and Principles	4.0	Accounting Concepts, Policies and Principles
2	FMF3211	DoD Accounting Analysis Fundamentals	4.0	Accounting Analysis
2	FMF3079	Budget Execution Process	2.0	Budget Execution
2	FMF3215	Manager's Internal Control Program (MICP) Basic Awareness	2.0	Audit Concepts, Policies, and Principles
2	FMF3214	Manager's Internal Control Program (MICP) for Senior Stakeholders	2.0	Audit Concepts, Policies, and Principles
2	FMF3212	Principles of Budgeting	4.0	Budget Execution
2	FMF3088	Principles of Civilian Payroll	4.0	Payroll Concepts, Policies, and Principles
2	FMF3213	Principles of Commercial Pay	4.0	Commercial Pay Concepts, Policies, and Principles
2	FMF4495	Intermediate Decision Support	4.0	Decision Support
2	FMF4778	Intermediate Financial Management Systems	4.0	Financial Management Systems
2	FMF4835	Intermediate Budget Formulation, Justification and Presentation	4.0	Budget Formulation, Justification and Presentation
2	FMF5255	Intermediate Financial Management Analysis	4.0	Financial Management Analysis
2	FMF4069	Budget Concepts, Policies, and Principles	2.5	Budget Concepts, Policies, and Principles
2	FMF5695	Intermediate Finance Concepts, Policies, and Principles (NEW!)	3.0	Financial Concepts, Policies and Principles
2	FMF5696	DoD Intermediate Budget Principles (NEW!)	3.0	Budget Concepts, Policies and Principles
2	FMF5995	DoD Intermediate Accounting Principles (NEW!)	3.0	Accounting Concepts, Policies and Principles
2	FMF6055	Revolving Funds and Internal Controls (NEW!)	3.0	Financial Concepts, Policies and Principles
2	FMF6699	The Core Financial Management Systems (NEW!)	4.0	Financial Management Systems
2	FMF6749	DoD Audit Concepts, Policies, and Principles: Performance Audits (NEW!)	3.0	Audit Concepts, Policies, and Principles
2	FMF6723	Applying the United States Standard General Ledger: DoD Accounting Principles (NEW!)	3.0	Accounting Concepts, Policies and Principles
2	FMF6746	DoD Budget Concepts, Policies, and Principles: PPBE and Budget Execution (NEW!)	4.5	Budget Concepts, Policies and Principles
2	FMF6788	Audit Concepts Policies, and Principles: Forensic Audits (NEW!)	3.0	Audit Concepts, Policies and Principles



## Got Courses? cont.

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Certification Level	FM myLearn Course #	Course Title	Course Hours	Requirement or Competency
3	FMF3086	Audit Readiness (FIAR 301)*	3.5*	Audit Readiness Level 3
3	FMF3121	Ethics for Senior Management (Ethics 301)	3.0	Ethics Level 3
3	FMF1539	Fiscal Law Refresh Course**	4.5	Fiscal Law Level 3
3	FMF3080	Budget Formulation, Justification, and Presentation	4.0	Budget Formulation, Justification, and Presentation
3	FMF3076	Budget Execution for Leaders	4.0	Budget Execution
3	FMF3082	Enterprise Architecture	4.0	Financial Management Systems
3	FMF3210	Principles of DoD Financial Management Analysis	4.0	Financial Management Analysis
3	FMF3411	Principles of DoD Advanced Financial Management*	5.0*	Advanced Financial Management
3	FMF3564	Advanced Principles of DoD Budget Execution*	4.5*	Budget Execution
3	FMF4496	Decision Support for Leaders	4.0	Decision Support
3	FMF6095	Defense Business Systems Decision Support (NEW!)	2.0	Decision Support
3	FMF6597	Financial Statement Analysis for Leaders (NEW!)	4.0	Accounting Analysis
3	FMF6670	DoD Advanced Financial Management for Leaders (NEW!)	4.0	Advanced Financial Management
3	FMF6676	Auditable Journal Vouchers (NEW!)	2.0	Accounting Analysis
3	FMF6716	Risk and Risk Management (NEW!)	4.0	Decision Support

\* The actual course length exceeds the required hours.

\*\* Course developed by Department of Navy

## Courses Planned for FY2015

Certification Level	Quarter Planned	Course Title <i>(Subject to change until course is complete and released.)</i>	Course Hours	Requirement or Competency
2	Q3	Structuring Decisions Under Uncertainty	4.0	Decision Support
3	Q4	Federal Enterprise Risk Management	3.0	Advanced Financial Management
2		Military Pay: Creditable Service and Basic Pay	3.0	Payroll Concepts, Policies, and Principles
2		IntraGovernmental Accounting Analysis	4.0	Accounting Analysis
2		Special Pays and Benefits for Military Members	3.0	Payroll Concepts, Policies, and Principles
2		Internal Control and Financial Management	4.0	Financial Concepts, Policies and Principles
3		DoD Asset Management	2.0	Financial Management Analysis
2		TBD	3.0	Commercial Pay Concepts, Policies, and Principles
2		TBD	3.0	Commercial Pay Concepts, Policies, and Principles
1		TBD	2.0	Fundamentals and Operations of Accounting

## How to Access these Courses

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**DoD FM LMS:** <https://whs.plateau.com/learning/user/ssoLogin.do>

For those without DoD FM LMS access, launch the courses from the FM myLearn website, using the exact title as the keyword in the search bar. You will need to record learning and upload the completion certificate into the DoD FM LMS to receive credit toward DoD FM Certification.

**FM myLearn:** <https://fmonline.ousdc.osd.mil/FMmyLearn/default.aspx>

Click on the "My WBT" tab in the top left corner.